



SACHI A. HAMAI
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • FAX (213) 620-0636

MEMBERS OF THE BOARD

GLORIA MOLINA

MARK RIDLEY-THOMAS

ZEV YAROSLAVSKY

DON KNABE

MICHAEL D. ANTONOVICH

May 31, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

CONFLICT OF INTEREST AND DISCLOSURE CODES (ALL DISTRICTS) (3-VOTES)

SUBJECT

ADOPTION OF CONFLICT OF INTEREST AND DISCLOSURE CODES:

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the Conflict of Interest and Disclosure Codes for the School's Linked for Insurance Management JPA, Antelope Valley Healthcare District, Baldwin Park Unified School District, Lancaster School District, Norwalk-La Mirada Unified School District, San Gabriel Unified School District, Santa Clarita Community College District and Valle Lindo School District to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

NEW AGENCY:

School's Linked for Insurance Management JPA

- The Agency has adopted by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as it's Conflict of Interest Code and has adopted the County's Model Disclosure Categories.
- The agency has designated the following positions as code filers: Members of the Board; Alternate Members of the Board; and Consultant.

SUBSTANTIVE CHANGES:

Antelope Valley Healthcare District

- Deletes Vice President, General Counsel; and Vice President, Operations & Strategy from the code due to reorganization.
- Changes the titles of four (4) positions.
- Adds Chief Nursing Officer and Vice President, Business Office, Revenue Management & Patient Care Coordination to the code.

Baldwin Park Unified School District

- Modifies the Incorporation page to reflect the correct title of a designated position that files directly with the Board's Executive Office.
- Deletes the position of Director of Business, Risk Management and Benefits from the code due to budget cuts.
- Changes the titles of two (2) positions.

Lancaster School District

- Modifies the Incorporation page to reflect those positions that will file directly with the Board's Executive Office.
- Adds a new disclosure category to Exhibit "A".
- Renumbers an existing disclosure category.
- Adds Charter School Board Member and Charter School Entity to the code.

Norwalk-La Mirada Unified School District

- Modifies the Incorporation page to reflect the correct title of a designated position that files directly with the Board's Executive Office.
- Changes the title of one (1) position.
- Changes the title and expands the disclosure of one (1) position.
- Deletes Coordinator, First 5; Coordinator, Teacher Support; Director, Assessment & Evaluation; Director, BTSA; and Director, Instruction Technology from the code due to reorganization as well as the elimination of two programs.
- Adds Coordinator, Curriculum, Assessment, and Evaluation; Coordinator, Supplemental Education; Executive Director, Curriculum, Instruction, Evaluation and School Operations; Facilitator, Career Technical Education; General Counsel; and Specialist, Curriculum & Instructional Technology to the code.

San Gabriel Unified School District

- Deletes a disclosure category from Exhibit "A" which is no longer necessary.
- Deletes the positions of Charter School Board Member and Charter School Entity from the code since disclosure will now be handled at the State level.
- Renumbers an existing disclosure category.

Santa Clarita Community College District

- Modifies the Incorporation page to reflect the correct title of a designated position and the functional title of another designated position which file directly with the Board's Executive Office.
- Adds a new disclosure category to Exhibit "A".
- Renumbers a disclosure category.
- Revises the code by adding, deleting, expanding disclosure and changing the title(s) of numerous positions in the code due to organizational changes in the intervening years since the last code revision.

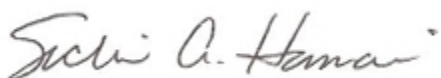
Valle Lindo School District

- Modifies the Incorporation page to reflect those positions that file directly with the Board's Executive Office.
- Deletes the position of Director, Programs and Projects due to budget cuts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the enclosed Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,



SACHI A. HAMAI
Executive Officer, Board of Supervisors

SAH:DG:am

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

SCHOOLS LINKED FOR INSURANCE MANAGEMENT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board and Alternate Members of the Board and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SCHOOLS LINKED FOR INSURANCE MANAGEMENT

EXHIBIT “A”

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**SCHOOLS LINKED FOR INSURANCE MANAGEMENT
EXHIBIT "B"**

Designated Positions

Disclosure Categories

Members of the Board

1, 2, 3

Alternate Members of the Board

1, 2, 3

Consultant

5

EFFECTIVE:

Conflict of Interest Code
of the

ANTELOPE VALLEY HEALTHCARE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

ANTELOPE VALLEY HEALTHCARE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

ANTELOPE VALLEY HEALTHCARE DISTRICT

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member of the Board of Directors	1, 2 ,3
Chief Executive Officer	1, 2, 3
Chief Information Officer	4
Chief Financial Officer	2, 3
Chief Nursing Officer	2, 3
Vice President of Business Office, Revenue Management & Patient Care Coordination	2, 3
Vice President of Nursing	4
Vice President, WIP Operations	4
Director Human Resources	2, 3
Vice President, Foundation	4
Vice President, Diagnostic & Support Services	4
Business Office Manager	4
Director of Materials Management	4
Director of Dietary Services	4
Medical Director, Quality & Accreditation	2, 3
Director of Marketing & Public Relations	4
Consultant	5

EFFECTIVE:

Conflict of Interest Code
of the

BALDWIN PARK UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of the district.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Superintendent; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Education Members and its Superintendent of Schools and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The district shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict-of-Interest Code of the
BALDWIN PARK UNIFIED SCHOOL DISTRICT

APPENDIX “A”

CATEGORY 1-A

Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property, or also are engaged in the acquisition or disposal of real property within the district.

CATEGORY 1-B

Investments, business positions in or income from sources which:

- Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or
- Manufacture or sell supplies, books, machinery or equipment of the type used by the district.

CATEGORY 2

Designated persons in this category must report investments or business positions in or income from sources which:

- Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

CATEGORY 3

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

Conflict-of-Interest Code of the
BALDWIN PARK UNIFIED SCHOOL DISTRICT
APPENDIX “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Associate Superintendent	1-A&B
Asst. Superintendent, Student Achievement	1-B
Asst. Superintendent, Human Resources	1-B
Senior Director of Adult & Community Education	2
Senior Director of Business Services	1-A&B
Chief Business Officer/Director of Fiscal Services	2
Senior Director of Student Achievement	2
Director of Student Achievement	2
Director of Support Services	2
Director of Nutrition Services	1-B
Director of Facilities and Operations	1-B
School Police Captain	2
Purchasing Supervisor	1-B
Director of Transportation	1-A&B

Conflict-of-Interest Code

BALDWIN PARK UNIFIED SCHOOL DISTRICT

APPENDIX “B” (Continued)

Designated Positions

Disclosure Categories

Director of Technology/Educational Information Services	1-B
Principal	2
High School Activities Director	2
Consultant	3

Public Officials Who Manage Public Investments:

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq.

Board of Education Members

Superintendent of Schools

EFFECTIVE:

Conflict of Interest Code
of the
LANCASTER SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its School Board Members and its Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LANCASTER SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category are those individuals who perform under a charter school agreement the duties of any position similar to that of any designated position on Lancaster School District's Conflict of Interest Code and shall be required to file Statements of Economic Interests. The level of disclosure shall be determined by the agency head or his or her designee.

In addition, individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the agency head (or designee).

LANCASTER SCHOOL DISTRICT

EXHIBIT "A" (CONT.)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

LANCASTER SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendents	1, 2, 3
Director of Facilities	4
Director, Child Nutrition Services	4
Director, Information & Technology Services	4
Director of Purchasing	4
Charter School Board Member ^①	1, 2, 3
Charter School Entity	5
Consultant	6

^① Life Source International Charter School

EFFECTIVE:

Conflict of Interest Code
of the

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board of Education and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member of the Board of Education	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 2, 3
Assistant Superintendent, Human Resources	2, 3
General Counsel	1, 2, 3
Executive Director, Curriculum, Instruction, Evaluation & School Operations	4
Assistant Superintendent, Educational Support Services	1, 2, 3
Director, Adult School	4
Director, Attendance and Welfare	4
Director, Facilities Planning & Construction	1, 4
Director, Fiscal Services	4
Director, Head Start/State Preschool Even Start	4
Director, Human Resources	4
Director, Maintenance & Operations	4
Director, Nutrition Services	4
Director, Purchasing/Stores	4
Director, Risk/Safety Management	4

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Continued)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director, Special Education	4
Director, State & Federal Programs	4
Director, Technology Services	4
Director, Transportation	1, 4
Chief of School Safety	4
Buyer	4
Supervisor, Child Care Services	4
Coordinator, Curriculum, Assessment & Evaluation	4
Coordinator, Supplemental Education	4
Facilitator, Career Technical Education	4
Specialist, Curriculum & Instructional Technology	4
Consultants	5

EFFECTIVE:

Conflict of Interest Code
of the

SAN GABRIEL UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730 by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SAN GABRIEL UNIFIED SCHOOL DISTRICT

LIST OF REPORTING CATEGORIES

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of Designated Positions assigned to this disclosure category.

CATEGORY 5

Persons in this category who perform under contract, including consultant contracts, the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, other individuals who, under contract, participate in decisions by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be determined by the Superintendent or designee.

SAN GABRIEL UNIFIED SCHOOL DISTRICT

DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Members	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 4
Assistant Superintendent, Educational Services	4
Assistant Superintendent, Human Resources	2, 3
Director II, Student Support Services	2, 3
Director II, Special Projects & Assessments	4
Director II, Student Achievement/BTSA	4
Principals	4
Director of Technology	4
Director of Maintenance & Operations	1, 4
Director, Food Services	4
Director, Purchasing	4
Coordinator, Special Education	2, 3
Consultant	5

EFFECTIVE:

Conflict of Interest Code
Of the

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and its Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income from any Santa Clarita Community College District employee, representative or association of such employee and business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Chancellor.

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees	1, 2, 3
Chief Executive Officer	1, 2, 3
Assistant Superintendent/Vice President, Business Services	1, 2, 3
Assistant Superintendent/Vice President, Instruction	1, 2, 3
Assistant Superintendent/Vice President, Institutional Development, Technology and Online Services	1, 2, 3
Assistant Superintendent/Vice President, Student Services	2, 3
Assistant Superintendent/Vice President, Human Resources	2, 3
Vice President, District Communications, Marketing, and External Relations	4
Vice President, Facilities Planning, Operations and Construction	1, 4
Vice President, Canyon Country Campus and Economic Development	2, 3
Executive Assistant to the Chancellor	4
Controller	2, 3
Director, Contracts, Procurement and Risk Management	4
Dean, Fine and Performing Arts	2, 3
Managing Director, Santa Clarita Performing Arts Center	2, 3
Director, Information Technology	4
Director, Financial Aid	5

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director, District Safety	4
Director, Small Business Development Center (SBDC)	4
Interim Director, Employee Training Institute (ETI)	4
Director, Center for Applied Competitive Technologies (CACT)	4
Dean, Career Technical Education	4
Interim Dean, Economic Development	4
Dean, Education Technology, Learning Resources & Distance Education	4
Associate Vice President, Academic Affairs	2, 3
Chief Operational Officer, COC Foundation/Interim Director, University Center	2, 3
Division Dean, Allied Health & Public Safety	2,3
Assistant Dean, Allied Health & Public Safety / Director, Nursing Programs	2, 3
Division Dean, Social Science and Business	2, 3
Dean, Enrollment Services	2, 3
Dean, Early Childhood Education and Training Programs	2, 3
Division Dean, Mathematics, Sciences & Engineering	2, 3
Director, MESA	4
Director, Disabled Students Programs & Services	4
Director, Matriculation	4

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director, NSF-CREATE Regional Center	4
Welding Professor	4
Director, EOPS/CARE	4
Adjunct Professor, Early Childhood Education (ECE)	4
Biology Professor	4
Political Science Associate Professor	4
Engineering Professor	4
NSF CREATE Renewable Energy Project Manager (60%)	4
Family Studies and Early Childhood Education Professor	4
Consultant (e.g. Lawyers, Architects, Construction Managers)	6

EFFECTIVE:

Conflict of Interest Code
of the
VALLE LINDO SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its School Board Members and District Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

VALLE LINDO SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

VALLE LINDO SCHOOL DISTRICT

EXHIBIT "B"

Designated Positions

Disclosure Categories

Members, School Board	1, 2, 3
District Superintendent	1, 2, 3
Business and Accounting Supervisor	4
Director of Pupil Services	4
Supervisor, Food Services	4
Consultant	5

EFFECTIVE: